**St Francis Finance Committee**

Minutes 1st February 2018

The Presbytery St Francis RC Church , Coronation Road, Ascot

**Attendees: Apologies :**

Tony Berkeley Chair Jan Wilkinson

Father Kevin Bidgood

Gerard Devanney

Terry Enga

1. Previous minutes from 19th October were agreed

2. Update regarding 2016/17 Accounts

* + Delete all reference codes
  + Clergy Christmas and Easter Offerings taken out, foot note added “Clergy Offerings
  + Easter and Christmas”
  + Diocese Levy to be labelled “Parish Contribution to Diocese”
  + The bank balance of £83k, St Edmunds House Parish Account agreed

3. Tony presented **small maintenance items**. All were within authorisation limits.

Tony’s list

H & S Diocese Review of work required.

New car park lighting.

Repository display completed.

Church front lights replaced.

Church DVD replaced.

New maintenance tower purchased.

New friary boiler annual maintenance.

TV for parish conference rooms and narthex.

St Max Colby spotlight.

The committee asked that the costings for these items be listed

4. **Work in progress**

Confessional light

Font cover

Conference room redecoration

Maintenance outside Narthex and Narthex Roof

Monks Chapel doorways, needs jacking up and repair –

masonry quote £11k received, 2 x more quotes needed

Spare pump for church heating as discontinued but still available now £1200

The QQ survey has been completed but still awaiting report

5. **Stained Glass Window**

The artist was met in January. Donor has agreed to fund up to £20k.

Further meeting to discuss design arranged for February. The committee asked for a draft sketch and suggested looking at alternative designers. Fitting the window estimated at £600

6. **Kennel Road Property**

Diocese has appointed Chris Daniels as agent. He has looked at the site. He has written his initial thoughts. Solicitors have also been appointed.

There would be a new meeting to discuss tactics

7. **AOB**

QQ report on the Friary building suggesting about £80k of maintenance required.

8. **Date of next meeting**

Thursday 3rd May 2018